



RULES AND REGULATIONS

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SHOW POULTRY SOUTHERN AFRICA NPC

SPSA RULES AND REGULATIONS

1 DEFINITIONS

- 1.1 Throughout the Rules and Regulations the following words or phrases shall have the meaning given here, unless these meanings are entirely inconsistent with the context. The singular form also refers to the plural form and vice versa, this also includes the masculine as well as the feminine form unless this is contradictory to the meaning:
- 1.2 **AGM:** Annual General Meeting of SPSA.
- 1.3 **Association:** Any official Associated Club of SPSA whose main objective is the holding of at least one annual poultry show.
- 1.4 **Board:** The SPSA Board of Directors.
- 1.5 **Breach** includes: breaching, failing, refusing or neglecting to comply with a provision of the SPSA MOI, and Rules and Regulations or brings SPSA or any other poultry club or organisation into disrepute or breaches or fails to comply with any other resolution or determination of SPSA.
- 1.6 **Breach** at any SPSA Show by members and exhibitors includes:
- 1.6.1 Trimming, removal or insertion of feathers in a bird.
- 1.6.2 Dubbing or cutting in any way of the comb, lobes or wattles of a bird, except where allowed for certain breeds in the breed standards.
- 1.6.3 Staining or otherwise colouring the legs, face or plumage of a bird.
- 1.6.4 Endeavouring to influence a judge's decision directly or indirectly during or before the show.
- 1.6.5 Tampering with poultry rings or exhibiting a bird wearing a ring found to have been tampered with.
- 1.6.6 To be under the influence of alcohol in the show hall at any time during or after the show.
- 1.6.7 The use of alcohol inside the show hall before or during judging where members of the public are not allowed to visit the exhibition.
- 1.6.8 The use of alcohol inside the show hall at any time during the show where members of the public are allowed to visit the exhibition.
- 1.6.9 To be under the influence of alcohol at any SPSA meeting.
- 1.6.10 The use of alcohol inside a SPSA meeting place before or during the meeting.
- 1.6.11 Dishonesty by judges and exhibitors.
- 1.6.12 The violation of any other rule issued by SPSA or by an associated club.
- 1.6.13 The feeding of his or other exhibits with other feed than the feed provided by the Show Committee before or during judging.
- 1.6.14 Fail to pay show entry fees at any SPSA Show.
- 1.6.15 Fail to report for judging without good reason.
- 1.6.16 Removal of the wrong bird at a SPSA Show.
- 1.7 **Breed:** An established poultry breed, related by breeding, answering truly to the type, carriage, appearance and characteristics distinctive of the breed name they take and recognised as an official breed in South Africa and other countries.
- 1.8 **Board:** The Board of Directors of SHOW POULTRY SOUTHERN AFRICA NPC as

elected in terms of the MOI.

- 1.9 **Company:** SHOW POULTRY SOUTHERN AFRICA NPC.
- 1.10 **Delivery:** The delivery of notices, affidavits, documentation and agendas ext. will be done by fax, email or hand delivery.
- 1.11 **Exhibitor:** Any person exhibiting at a SPSA Show.
- 1.12 **Feed:** Includes feed and water.
- 1.13 **General Meeting:** A General Meeting or Special General Meeting of SPSA.
- 1.14 **Judge:** A person, in good standing, who is a holder of a judge's certificate on at least one poultry breed issued by a recognised poultry organisation.
- 1.15 **Junior:** A SPSA member or exhibitor under the age of 19 on the last day of the showing season.
- 1.16 **Member in Good Standing:** A SPSA member shall be deemed to be in "good standing" if that member has paid his membership fees, entry fees, rings or any other fees and who has not voluntarily withdrawn from membership, nor has been excluded from membership, been expelled or suspended.
- 1.17 **Members:**
 - 1.17.1 **Individual Members:** Natural persons.
 - 1.17.2 **Associated Members:** Any Joint Venture, Family, Legal Entity, Poultry Club and Educational Institution.
- 1.18 **MOI:** Memorandum of Incorporation included the Rules and Regulations.
- 1.19 **NPC:** NON PROFIT COMPANY
- 1.20 **NPO:** NON PROFIT ORGANISATION
- 1.21 **Showing Season:** A one year period from 1 January until 31 December
- 1.22 **SPSA:** SHOW POULTRY SOUTHERN AFRICA NPC
- 1.23 **SPSA Meeting:** An Annual General Meeting, Special General Meeting, an Emergency Special General Meeting or any other SPSA meeting.
- 1.24 **Variety:** A sub-division of a breed, distinguished either by colour, colour and pattern, type of comb, beard, tassel or feathering.

2 APPLICATION FOR MEMBERSHIP

- 2.1 Application for any type of membership shall be made by completing the official application form. The Board of Directors shall have the power to accept or reject any application without assigning any reason.
- 2.2 The names and addresses of the members of SPSA may be disclosed to SPSA members and to any other person with permission of the Board.

3 MEMBERSHIP

As contemplated in Item 4 (1) of Schedule 2 of the Act, SPSA has members who are in either of two classes, being voting and non-voting members, respectively.

- 3.1 **Voting Members:**
 - 3.1.1 Only natural persons of good moral and business reputation who have an interest in the breeding and showing of standard breed poultry may become a voting member of SPSA.
 - 3.1.2 Membership is valid for one year from 1 July until 30 June.
 - 3.1.3 Members will pay an annual membership fee.
 - 3.1.4 Members will have voting rights at member meetings.
 - 3.1.5 Members may register as users on the Website of SPSA at no extra cost.
 - 3.1.6 Members may exhibit at any shows hosted by SPSA.

3.2 Non-Voting Members will be enrolled in one of the following categories:

3.2.1 Internet Members:

- (a) Only natural persons of good moral and business reputation who have an interest in the breeding and showing of standard breed poultry may become an internet member of SPSA.
- (b) Membership is valid for one year from 1 July until 30 June.
- (c) Members will pay an annual membership fee.
- (d) Members will have no voting rights at member meetings.
- (e) Members may register as users on the Website of SPSA at no extra cost.
- (f) Members may exhibit at any shows hosted by SPSA.

3.2.2 Exhibitor Members:

- (a) Natural persons, Joint Ventures, a Family, Legal Entity or Educational Institution of good moral and business reputation who have an interest in the breeding and showing of standard breed poultry may become an Exhibitor member of SPSA.
- (b) Members will pay no membership fee.
- (c) Members will have no voting rights at member meetings.
- (d) Members may not register as users on the Website of SPSA but will have public access thereto.
- (e) Members may exhibit at any shows hosted by SPSA.

3.2.3 Associations:

- (a) A Joint Venture, Family, Legal Entity, Poultry Club or Educational Institution of good moral and business reputation who have an interest in the showing of standard breed poultry may become an associated member of SPSA.
- (b) No membership fees are payable.
- (c) Members will have no voting rights at member meetings.
- (d) Members may not register as users on the Website of SPSA but will have public access thereto.

4 MEMBERSHIP RULES

4.1 Resignation of Membership:

- 4.1.1 A member may resign from their membership of SPSA by giving notice in writing to SPSA.
- 4.1.2 A voting member shall have his voting rights and internet access of SPSA terminated if any fees are due and outstanding to SPSA. Before such termination can occur the Board of Directors must give the member written notice specifying the payment(s) due and demanding payment by a due date, being not less than ten days from the date of the demand. Thereafter the member will become an exhibitor member.
- 4.1.3 An internet member shall have his internet access of the SPSA Website terminated if any fees are due and outstanding to SPSA. Before such termination can occur the Board of Directors must give the member written notice specifying the payment(s) due and demanding payment by a due date, being not less than ten days from the date of the demand. Thereafter the member will become an exhibitor member.

4.2 Poultry Clubs:

- 4.2.1 Applications for membership shall be in writing and applicants should

submit their membership list to the SPSA Secretary yearly before the end of June.

- 4.2.2 No club shall be accepted for association if there is any doubt that it will not promote the objects of SPSA.
- 4.2.3 SPSA Associated Clubs must submit the complete information of their Club Chairman, Club Secretary and their contact details to the SPSA Secretary before the end of December each year.
- 4.2.4 All SPSA Associated Clubs must hold an Annual General Meeting before the end of December each year
- 4.2.5 All SPSA Associated Clubs must keep their records for a period of five years.
- 4.2.6 Every member of an association must become either a voting, internet or exhibitor member of SPSA and pay the applicable fees.
- 4.3 **Termination of Membership:** The SPSA Board may terminate the membership of any member provided that all disciplinary procedures have been followed. Any member may terminate his membership in writing.
- 4.4 **Consequences of Termination:** A member who ceases to be a member of SPSA (whether by resignation or termination of membership) shall forfeit all rights in and claims upon SPSA and the property (including Intellectual Property) of SPSA and shall not use any property (including intellectual property) of SPSA.
- 4.5 **Reinstatement:** Where a member has had his membership of SPSA suspended or terminated, his membership may only be reinstated at the discretion of the Board of Directors.
- 4.6 **Change of membership status:** Any person who has not renewed his voting or internet membership fees by the due date shall be deemed to have discontinued his voting or internet membership and continue his membership as exhibitor member.
- 4.7 **Member not in good standing:** No member of SPSA shall vote at any election or general meeting of SPSA or enjoy any other benefit from SPSA, unless such member is in good standing at the time of nomination and at the time of voting.

5 RIGHTS OF VOTING MEMBERS

- 5.1 **Member's right to Information:**
 - 5.1.1 Every voting member has the right to a copy of the information containing in the following records of SPSA:
 - 5.1.2 The MOI
 - 5.1.3 The Annual Financial Statements
 - 5.1.4 Reports of Annual Meetings
- 5.2 **A voting member may exercise these rights:**
 - 5.2.1 By requesting a copy in writing or in accordance with the Promotion of Access to Information Act (Act 2 of 2000)
 - 5.2.2 SPSA must comply within 14 days to the request

6 COMPANY OFFICERS

The Board of Directors shall elect a Chairman, Vice-Chairman, Secretary and/or Treasurer.

- 6.1 **The Chairman of the Board will:**
 - 6.1.1 Be a director.

- 6.1.2 Be elected by the Board.
- 6.1.3 Preside at all meetings of SPSA.
- 6.1.4 Also be an ex-officio member of all sub-committees unless otherwise provided.
- 6.1.5 Take the initiative in SPSA matters, safeguarding it's interests at all times and especially between Annual meetings, and perform such other duties as usually pertain to this office.
- 6.1.6 Attend important poultry meetings.
- 6.2 The Vice-Chairman will:**
 - 6.2.1 Be a director.
 - 6.2.2 Be elected by the Board.
 - 6.2.3 Preside at all meetings at which the Chairman is not present, and succeed him to office in case of absence, disability or inability to continue in office.
 - 6.2.4 Chair the special Sub-Committee appointed to amend the MOI and Rules and Regulations of SPSA.
 - 6.2.5 Assist the Chairman in his office and duties.
- 6.3 The SPSA Secretary and/or Treasurer will:**
 - 6.3.1 Be elected by the Board.
 - 6.3.2 Devote his attention to the duties of his office, and promotion of the objectives of SPSA.
 - 6.3.3 Prepare and distribute all notices of meetings of SPSA and of the Board and shall keep the minutes of such meetings.
 - 6.3.4 Conduct the general correspondence of SPSA and keep on record all letters received and of all letters sent.
 - 6.3.5 Issue SPSA membership certificates.
 - 6.3.6 Keep a monthly updated list of the names and addresses of all members of SPSA with dates of their election to membership.
 - 6.3.7 Bring the updated list of the members to each AGM or special meeting in order to show those eligible to vote on SPSA matters at the meetings.
 - 6.3.8 Be the custodian of and keep well insured all property of SPSA.
 - 6.3.9 Also be an ex-officio member of all sub-committees unless otherwise provided.
 - 6.3.10 Forward all notices and decisions to sub-committees etc. and keep record of their performance.
 - 6.3.11 Be in control of the Point System of SPSA.
 - 6.3.12 Keep all records and minutes for a period of five years.
 - 6.3.13 Delegate any of his responsibilities if necessary.
 - 6.3.14 Be the custodian of all the money belonging to SPSA. All general funds shall be deposited and invested in banks or financial institutions approved by SPSA Board, making payments by internet banking or by cheque.
 - 6.3.15 Keep a complete record of all accounts received and disbursed by him and will have his accounts always open for the inspection by any member of the Board especially during SPSA Board meetings. All supporting documents for the current financial year must be available at every SPSA Board meeting.
 - 6.3.16 Make a complete financial report with comparative budgeted figures to be tabled at SPSA Board Meetings reflecting the financial position of SPSA.
 - 6.3.17 Compile yearly financial statements according to International Financial Reporting Standards and make a general financial report to the AGM.

- 6.3.18 Initiate the drawing up of the annual budget each year to be tabled for approval by the Board.
- 6.3.19 Keep all the financial records for a period of five years.
- 6.3.20 Keep a complete record of all rings received, issued and on hand.
- 6.4 **Powers of the Board of Directors also includes to:**
 - 6.4.1 Appoint sub-committees to deal with any particular work of SPSA. Carry out any of the objects of SPSA or institute the enquiries with regard to any matters pertaining to the fancy.
 - 6.4.2 Co-opt other persons to the Board, such persons to serve in an advisory capacity only. A person who has been co-opted has no right to vote and will also not be remunerated for any expenses made.
 - 6.4.3 Act and decide on any matter arising between members meetings, such action or decision not being contrary to any resolution of a Members Meeting.
 - 6.4.4 Impose disqualifications on, discipline, suspend or expel defaulting members for contravention of the MOI, Rules and Regulations or whose conduct has been, in the opinion of the Board, detrimental or injurious to the interest of SPSA and/or it's members after the disciplinary procedures of SPSA has been followed.
 - 6.4.5 Exercise jurisdiction over all members, official judges and all persons taking part in SPSA shows.
 - 6.4.6 Frame additional rules for poultry shows.

7 DISCIPLINE AND APPEALS

For any breach, complain or charges the disciplinary procedures must be followed and must include the *audi alterem partem rule*, which includes the right of a person who could be disqualified to be heard by Judicial Sub-Committee and to answer to any charges. Every outcome of a disciplinary procedure must include the right to appeal.

8 DISCIPLINARY PROCEDURES

- 8.1 **Complaints against Judges, Members and Exhibitors:**
 - 8.1.1 For each complaint and/or breach the Board of Directors must appoint a Judicial Sub-Committee and an Arbitrator who has experience in disciplinary matters.
 - 8.1.2 The Arbitrator must investigate and or determine the complaint in accordance with the principles of natural justice and any applicable rules relating to SPSA's arbitration procedure.
 - 8.1.3 The Arbitrator may at any time refer the complaint to the Judicial Sub-Committee for a hearing.
 - 8.1.4 After investigation the Arbitrator will report his findings and may recommend any sanction or remedy to be applied against the defendant to the Judicial Sub-Committee.
 - 8.1.5 The function of the Judicial Sub-Committee is to take such action including, in it's sole discretion, the hearing of the complaint and determination thereof in accordance with the principles of natural justice and any applicable rules, etc.
 - 8.1.6 At a hearing, three persons will form a quorum; one will act as Chair and

one other as Secretary.

8.2 Arbitration Procedure:

- 8.2.1 Any complaints regarding a breach by members or judges must be submitted by the complainant to SPSA Secretary in an affidavit in triplicate. All supporting and relevant documents must be attached to the affidavit in triplicate.
- 8.2.2 The Board of Directors must appoint an Arbitrator and Judicial Sub-Committee within fourteen days.
- 8.2.3 The Arbitrator will at any time during the procedure disclose to the parties any interest, relationship or circumstances likely to affect impartiality or to create an appearance of bias or impartiality.
- 8.2.4 The affidavit of the complainant must be delivered to the appointed Arbitrator within fourteen days of his appointment by the SPSA Secretary.
- 8.2.5 The Arbitrator will after consultation with the parties, set a schedule with time periods etc. for the presentation and or delivery of documents, reports, information, etc.
- 8.2.6 The affidavit and all relevant documents of the complainant must be forwarded to the defendant by the Arbitrator in the period as required by the time table.
- 8.2.7 Thereafter the defendant may reply to the complainant by delivering an affidavit with any relevant documentation in triplicate attached thereto, within the time period specified in the time table, to the arbitrator. The defendant's affidavit and all relevant documents must be forwarded to the complainant by the Arbitrator in the period as required by the time table. The complainant may reply to the answering affidavit of the defendant by affidavit delivered to the arbitrator according to the time table.
- 8.2.8 Only three sets of affidavits may be delivered unless otherwise decided by the Arbitrator.
- 8.2.9 Thereafter the Arbitrator shall at his sole discretion, after taking all facts into consideration, recommend a remedy or sanction to the Judicial Sub-Committee in writing accordingly to the time schedule. The Arbitrator must also give reasons for his recommendation.
- 8.2.10 The Judicial Sub-Committee shall thereafter deliberate on the recommendation of the Arbitrator and within fourteen days state their decision, together with any sanction or remedy to the parties and the SPSA Secretary in writing.
- 8.2.11 The decision is subject to the right of appeal by the defendant.

8.3 Hearing Procedure:

- 8.3.1 In the event that the arbitrator cannot reach a fair and just recommendation from the procedure followed, the Arbitrator may recommend that the complainant be referred for a hearing by the Judicial Sub-Committee.
- 8.3.2 The secretary of the Judicial Sub-Committee must within fourteen days set a time table for the hearing and related matters in writing to the parties.
- 8.3.3 The Judicial Sub-Committee and parties will use the affidavits, documentation, evidence, etc. delivered or presented to the arbitrator, for the trial.
- 8.3.4 The hearing will be held at any location at such a date as selected by the

Judicial Sub-Committee.

- 8.3.5 The Judicial Sub-Committee may allow and or demand any further evidence including witnesses, which they at their sole discretion deem necessary for a fair and just trial.
 - 8.3.6 A record of the proceedings shall be kept by the Judicial Sub-Committee and a copy thereof will be forwarded to the SPSA Secretary.
 - 8.3.7 No stenographic record will be made of the hearing, unless agreed by the parties or directed by the Judicial Sub-Committee. If a stenographic record is made, the requesting party shall pay the cost thereof.
 - 8.3.8 The parties will pay their own costs.
 - 8.3.9 Each party may obtain legal representation.
 - 8.3.10 All matters disclosed during the course of the hearing will be held in strict confidence.
 - 8.3.11 Prior to the hearing the defendant must read and fully understand the charge and or complaint against him/her and will plead thereto.
 - 8.3.12 The defendant and his/her representative are entitled to be present throughout the hearing, but not during the deliberation. Witnesses may only be present whilst presenting evidence or making statements unless otherwise decided by the Judicial Sub-Committee.
 - 8.3.13 The hearing procedure will be same as the hearing procedure during a magistrates court trial. The members of the Judicial Sub-Committee may also direct questions, etc. to parties and witnesses.
 - 8.3.14 Judicial Sub-Committee should then deliberate on the case. The Chairman of the Judicial Sub-Committee will at the conclusion of the deliberation, and in the presence of the defendant, the representative and the complainant (if present) state the finding of the Board and the sanction or remedy if any.
 - 8.3.15 The defendant has the right of appeal against the decision of the Board.
- 8.4 Outcome of Hearing:**
- 8.4.1 The defendant, complainant and SPSA Secretary will be notified of the outcome of a disciplinary hearing in writing within fourteen days of the hearing.
 - 8.4.2 Courses of action and punishment will be either: *Reprimand, warning, final warning, monetary fine, suspension for a maximum of three years, short term suspension of a judges certificate, permanent loss of a judges certificate or termination of membership.*
 - 8.4.3 A Member may only be suspended or his/her membership terminated by the SPSA after disciplinary procedures and only for the following reasons:
 - (a) *After a final warning for the same type of offences.*
 - (b) *Fraud of whatever nature.*
 - (c) *The use of alcoholic liquors in the show hall during the show or at any SPSA Meeting.*
 - (d) *A member found guilty of insulting or assaulting a SPSA judge or other SPSA member.*
 - 8.4.4 If a member is suspended from membership of SPSA, then, until such time as the suspension is revoked, the Member concerned shall not be:
 - (a) *entitled to attend, speak, or vote at any meeting of SPSA,*
 - (b) *entitled to continue to hold office in any position within SPSA,*
 - (c) *entitled to any other privileges or benefits to which he or she would*

otherwise be entitled to, including participation in any show, activity, event, function, judging or meeting of SPSA forfeit all or any prizes won at the show in respect of which his/her disqualification was occasioned as well as all entry fees,

(d) allowed to exhibit or judge at any SPSA show,

(e) enjoying any privileges of membership of SPSA or any Associated Club,

(f) permitted any birds from his/her yard to be exhibited at any SPSA Show.

8.4.5 A Member's suspension will commence on the day on which the suspension was imposed.

8.4.6 Two or more suspensions must be served consecutively.

8.4.7 If the suspension is for a period of three months (or less), a member is allowed to show at SPSA shows pending appeal.

8.5 Appeals:

8.5.1 The defendant has the right of a first appeal to the Board of Directors. The appeal, with reasons therefore, must be lodged with the SPSA secretary in writing within 30 days of the disciplinary hearing.

8.5.2 The Board of Directors must decide on the appeal within 30 days of delivery thereof to the SPSA Secretary.

8.5.3 A final second appeal against the outcome of the first appeal, and in the event the first appeal was not heard or decided on by the Board of Directors within 30 days, may be lodged to be heard at the AGM of SPSA. The defendant must lodge the appeal to the SPSA Secretary in writing at least 30 days before the date of the AGM. A deposit of R1000.00 is payable to the SPSA Secretary, which amount shall be forfeited if the appeal is not uplifted.

8.5.4 At the Annual General Meeting the appeal will be deliberated on after the defendant or his representative was awarded a reasonable time to present reasons for his appeal. The time limit for the presentation will be decided by the Chairman of the AGM and if the defendant is not satisfied with the time period granted the members at the meeting may decide the time period by secret ballot.

8.5.5 At the AGM the members participating will deliberate and a decision will be reached by secret ballot.

8.5.6 The decision of the AGM is final.

9 FINANCES

9.1 All subscriptions, membership fees, entry fees and other income due by members and exhibitors in terms of the MOI, shall be paid direct to the secretary of SPSA.

9.2 The Board of Directors shall conduct a cheque and/or money market and/or investment account in the name of SPSA at a recognized banking institution. Cheques shall be signed by one authorised Officer. Internet banking may be authorized by two directors.

9.3 The SPSA Secretary shall maintain accounts, giving an adequate and correct record of the amounts received by SPSA and the expenditure thereof.

9.4 The financial year of SPSA will end 31 December each year.

9.5 Subscriptions, association fees, entry fees and all other fees payable by members shall be fixed and may be altered from time to time by the Board,

- subject to the approval of the Annual General Meeting.
- 9.6 An audit of the financial statements is not required except if required by law.
 - 9.7 Voting membership fees shall become due on 1 July of each year and payable before 31 July of each year.
 - 9.8 Internet membership fees shall become due on 1 July of each year and payable before 31 July of each year.
 - 9.9 Honorary life members will have full voting rights and free membership.
 - 9.10 **Fees to be revised annually:**
 - 9.10.1 Membership fees
 - 9.10.2 Website Fees
 - 9.10.3 SPSA Inaugural and Re-joining Fees
 - 9.10.4 Appeal Fees
 - 9.10.5 Examination Fees for Breed Standards
 - 9.10.6 Examination Fees for Show Administrator
 - 9.10.7 Fees for the Adoption of a Breed Standard
 - 9.10.8 Ring Prices
 - 9.10.9 Any other Fees and Services

10 POULTRY RINGS

- 10.1 All exhibits shall be ringed with the official sealed rings of SPSA or any other recognised or official organisation.
- 10.2 No other type of ring or leg band of whatever nature will be allowed at any show and any bird wearing such a ring will be disqualified.
- 10.3 An imported bird wearing a ring of the country of origin shall not be discriminated against, provided the ring is sealed.
- 10.4 Rings will be issued from time to time during the year.
- 10.5 Ring sizes applicable to all birds will be updated and/or revised by the directors and the details of the sizes will be available on the Website of SPSA.
- 10.6 Because of public participation and to promote show poultry in general, approved sealed rings are not compulsory at SPSA Open Shows.
- 10.7 SPSA Associated Clubs may charge additional entry fees at Open Shows for non-ringed birds. A levy up to 100% of entry fees will be payable for every non-ringed bird at all SPSA Shows.
- 10.8 No removable type of ring, cable tie or leg band of whatever nature will be allowed and must be removed before birds are penned.
- 10.9 Any bird wearing a ring larger than the size specified may be disqualified or a levy up to 100% of entry fees will be payable for such bird at all SPSA Shows.
- 10.10 Judges should first consult with the show manager before disqualifying an exhibit, bearing the wrong size of ring.

11 GUIDELINES FOR SPSA EXAMINATIONS

- 11.1 **Application for Judge's Examinations:**
 - 11.1.1 The candidate must be a respectable person and should be a member of SPSA.
 - 11.1.2 The candidate should be at least eighteen years of age. A certified copy of the candidate's ID must be included with every application.
 - 11.1.3 The candidate must prove that he has a good background and knowledge regarding the showing and or breeding of poultry in general in order to

become a competent judge.

- 11.1.4 The candidate must be the holder of a SPSA Show Administrators Certificate in order to apply for any breed examination.
 - 11.1.5 All examination applications must be done on the official application form of SPSA and must be accompanied by the prescribed examination fee.
 - 11.1.6 The candidate will be notified in writing if permission is granted to enter for the examination.
 - 11.1.7 If permission to enter for an examination is refused for whatever reason, the examination fees will be refunded less an administration fee of 10%.
 - 11.1.8 Participating in any breed examination will take place in two categories namely a theoretical and a practical examination.
 - 11.1.9 During the theoretical examination the knowledge of the candidate regarding the relevant breed will be tested. Furthermore any other aspect related to the breed, judging and poultry in general will be tested. Candidates will be examined on the Breed Standard including the Rules regarding the standards, general disqualifications, general defects, glossary, and the Poultry Handbook on the website , etc.
 - 11.1.10 The applicant may participate in a maximum of five breed examinations during a twelve month period.
- 11.2 Examination of Show Administrators:**
- 11.2.1 The examination on the SPSA MOI, Rules and Regulations is not restricted to aspirant judges only, but can be written by any SPSA member who is in good standing with SPSA.
 - 11.2.2 There is no age restriction and successful candidates will receive a Show Administrators Certificate.
 - 11.2.3 It is expected from all SPSA Directors, Show Managers and Show Secretaries to get them acquainted with the SPSA MOI, Rules and Regulations by writing this examination.
- 11.3 SPSA Examinations:**
- 11.3.1 All theoretical examinations will consist of multiple choice questions.
 - 11.3.2 The requirement to pass an examination is 50%.
 - 11.3.3 Candidates failing exams may re-apply to write the exam after ninety days of the previous exam date.
- 11.4 Practical Breed Examinations:**
- 11.4.1 Upon passing the theoretical breed examination and if the candidate is in position of a Show Administrators Certificate the candidate will be placed in a practical examination ready status.
 - 11.4.2 The practical examination should take place at a SPSA Show within a period of one year after the notice to participate in the practical breed examination has been issued.
 - 11.4.3 The candidate must apply in writing to conduct a practical examination and the application must reach the SPSA Secretary thirty days before the SPSA show.
 - 11.4.4 The breed in which the practical examination is to be done must be fully representative if possible.
 - 11.4.5 The candidate is not allowed to view the completed judges list or show cards before the practical examination.
 - 11.4.6 The practical examination will be conducted by at least two judges

appointed from the Judges List of which one should be a qualified judge in the particular breed.

- 11.4.7 The practical examination may commence in the presence of the two appointed judges after judging of the relevant breed has been completed but before the results are placed on the pens.
- 11.4.8 During the practical examination no bystanders will be permitted except the candidate, examiners, Show manager, Show Secretary and SPSA Representative.
- 11.4.9 The practical examination will consist of an oral and a practical section.
- 11.4.10 The oral examination implies a thorough discussion of the type, colour, size and condition of entries selected by the examiners, without removing them from their pens.
- 11.4.11 After the oral session the examiners must identify entries of the breed and the candidate must practically judge them according to the Breed Standards. The results obtained after the allocation of points by the candidate on each entry examined will be evaluated and discussed with the candidate by the examining judges.
- 11.4.12 The candidate must obtain at least 80% to pass the practical examination.
- 11.4.13 If the candidate fails, he will be allowed to do a re-examination at a next SPSA Show.
- 11.4.14 Candidates are allowed to do their practical and to be examined on their own exhibitions.
- 11.4.15 Permission to conduct a practical examination will not be permitted if the theoretical examination was not passed and the candidate is not in the possession of a Show Administrators Certificate.

12 BREED STANDARDS

- 12.1 SPSA or an approved Associated Club shall maintain a record of breed standards of Chickens, Turkeys, Waterfowl, Eggs and also the Poultry Handbook on an official website.
- 12.2 Judging and exhibiting at all shows shall confirm to the breed standards and Poultry Handbook on the website.
- 12.3 The SPSA Board shall have authority to correct any apparent mistakes and to re-arrange any text or illustrations of any breed standard.
- 12.4 Approval of any new or foreign breed standard and any alterations to a breed standard shall be investigated by the Sub-Committee on Breed Standards and will they table their recommendations to be approved by a majority vote at a SPSA Board meeting.
- 12.5 **Foreign Standards:**
 - 12.5.1 The application shall contain the name of the breed or variety with a standard written in the same style and format as those in the breed standard. Full colour photos in electronic format of both male and female of the new breed must accompany the application.
 - 12.5.2 The application must be submitted to the SPSA Secretary which he then will forward to the Sub-Committee on Breed Standards for investigation and approval in writing.
 - 12.5.3 Any proposed foreign standard from the Sub-Committee on Breed Standards should be submitted to the SPSA Secretary at least thirty days

prior to a SPSA Board meeting.

12.5.4 Approval of the foreign breed standard shall take place by a majority vote at a SPSA Board meeting.

12.5.5 The foreign breed standard must be published on the SPSA website within 30 days of date of the SPSA Board meeting.

12.6 Alteration of a breed standard:

12.6.1 SPSA Voting members may propose alterations to a breed standard and applications must be mailed to the SPSA Secretary and he will forward the application to the Sub-Committee on Breed Standards for investigation and approval in writing.

12.6.2 Any proposed alteration from the Sub-Committee on Breed Standards should be submitted to the SPSA Secretary at least thirty days prior to a SPSA Board meeting.

12.6.3 Any alteration to a breed standard of whatever nature shall take place by a majority vote at a SPSA Board meeting.

12.6.4 Any alterations shall fully appear in the minutes of the SPSA Board meeting and thereafter included in the breed standards.

12.6.5 The fully altered breed standard must be published on the SPSA website within 30 days of date of the SPSA Board meeting.

12.7 New Standard:

12.7.1 The request for admission as a PROVISIONAL BREED STANDARD must be delivered to the SPSA Secretary, giving the history of it's origin, breeding background and with facts of an educational nature. Included shall be the proposed name, type and the varieties of the breed and colour descriptions. These aspects shall be written in the same style and format as official Breed Standards. Affidavits shall be included from not less than two breeders stating that they have bred the breed or variety for not less than three years and that it produces not less than 50% of all specimens reasonably true to type, colour, size and comb. Full colour photos in electronic format of both male and female of the new breed must be included in the application.

12.7.2 The application must be delivered to the SPSA Secretary which he then will forward to the Sub-Committee on Breed Standards for investigation and approval in writing.

12.7.3 Any Provisional Standard from the Sub-Committee on Breed Standards should be submitted to the SPSA Secretary at least thirty days prior to a SPSA Board meeting.

12.7.4 Approval of a Provisional Standard shall take place by a majority vote at a SPSA Board meeting.

12.7.5 Approval of the Provisional Standard shall be noted in the minutes and added to the Breed Standards as a Provisional Standard.

12.7.6 The Provisional Standard must be published on the SPSA website within 30 days of date of the SPSA Board meeting.

12.7.7 Show Secretaries will not accept any entries from exhibitors before the approval and publication of the Provisional Standard and allocation of the Standard Show Codes.

12.7.8 The Provisional Standard will become an official Breed Standard after Show Cards showing twenty or more specimens have been exhibited in a period

of at least two years at four different SPSA Shows.

- 12.7.9 The final application for adoption shall contain the final standard of the new breed. The Show Cards and full colour photos in electronic format of both male and female of the new breed must accompany the application.
- 12.7.10 The application must be delivered to the SPSA Secretary and he will forward the application to the Sub-Committee on Breed Standards for investigation and approval in writing.
- 12.7.11 Any proposed new standard from the Sub-Committee on Breed Standards should be delivered to the SPSA Secretary at least thirty days prior to a SPSA Board meeting.
- 12.7.12 Approval of the new Breed Standard will take place by a majority vote of the SPSA Board meeting.
- 12.7.13 The new Breed Standard will appear in the minutes of the SPSA Board meeting and thereafter be added as a breed standard.
- 12.7.14 The new Breed Standard must be published on SPSA website within 30 days of date of the SPSA Board meeting.

13 STANDARD SHOW CODES

- 13.1 The various codes contained in the Standard Show Codes form part of a computer programme used by Show Administrators to organize and run poultry shows.
- 13.2 It is very important that all the information furnished on the entry form should be correct in all aspects.
- 13.3 The program is of such a nature that the Show Secretary cannot correct mistakes after the program has been put into operation.
- 13.4 The Standard Show Codes contains the relevant breed codes, colour codes and sex code.
- 13.5 It is compulsory for SPSA Show Committees to use the codes in the current Standard Show Codes to run SPSA Shows and for exhibitors to enter birds.
- 13.6 **Show Programme:**
 - 13.6.1 The Standard Show Codes contains the codes to put the computer programme called "E-Chicks" in operation.
 - 13.6.2 The latest version of the approved Standard Show Codes must always be available on the SPSA website.
 - 13.6.3 The Standard Show Codes must contain lists of all different types of poultry breeds and colours that possibly exist. For each breed, colour and classification, a code number must be allocated by SPSA.
- 13.7 **Amending of the Standard Show Codes and E-Chicks programme:**
 - 13.7.1 Only voting members may propose alterations to the Standard Show Codes and E-Chicks programme.
 - 13.7.2 The applications must be submitted to the SPSA Secretary which he then will forward to the Sub-Committee on Breed Standards for investigation and approval in writing.
 - 13.7.3 Any proposed alteration and cost thereof from the Sub-Committee on Breed Standards should be submitted to the SPSA Secretary at least thirty days prior to a SPSA Board meeting.
 - 13.7.4 Any alteration of whatever nature and the cost thereof to be approved by a majority vote at a SPSA Board meeting.

- 13.7.5 Any approved alterations shall appear in the minutes of the SPSA Board meeting.
- 13.7.6 The fully altered Standard Show Codes must be circulated to all SPSA Associates and published on the SPSA website within 30 days of date of the SPSA Board meeting.
- 13.7.7 The SPSA Secretary must arrange the alterations of the E-Chicks programme.
- 13.7.8 Any amendments must be published on the SPSA website.
- 13.8 SPSA Show Entry Forms:**
 - 13.8.1 Entry forms must contain the relevant breed code and description, colour code and description, sex code and description and the relevant entry fee.
 - 13.8.2 Exhibitors must use the official entry form supplied by SPSA or an electronic generated entry form in the same format and wording.
 - 13.8.3 Each line on the entry form only represents one entry.
 - 13.8.4 Entry forms must be completed in block or capital letters or may be typed.
 - 13.8.5 Every exhibitor at a SPSA show agrees to be bound by the Rules and Regulations of SPSA.

14 SHOW COMMITTEE

- 14.1 The SPSA Associated Club hosting a SPSA Show shall appoint a Show Committee for each show.
- 14.2 The SPSA Show Committee shall consist of at least two SPSA members.
- 14.3 The Show Committee must appoint a Show Manager and Show Secretary from the elected members with preference to Show Administrator Certificate holders.
- 14.4 The Show Manager will:**
 - 14.4.1 Ensure the smooth operation of all activities before and after the show and delegate his responsibilities when necessary.
 - 14.4.2 Remove any bird from the show bench, found to be suffering from disease or to be in an unhealthy condition at the penning stage of the birds and during judging.
 - 14.4.3 Inform the Show Secretary of any entries removed from the show bench.
 - 14.4.4 Notify the Exhibitor of the removal of his bird from the show bench.
 - 14.4.5 Shall disinfect all benching material before use with a safe disinfectant.
 - 14.4.6 Provide a safe and suitable disinfectant for the use by judges and stewards to disinfect their hands after the handling of any diseased bird.
 - 14.4.7 Cause all eggs laid by exhibits during the show to be immediately removed and punctured.
 - 14.4.8 Insure adequate control regarding food and water supply for exhibits during the duration of the show.
 - 14.4.9 Enquire into any failure to comply with these Rules and Regulations and submit a report to the SPSA Secretary.
 - 14.4.10 Ensure that the SPSA Rules and Regulations are properly applied. Receive complaints from exhibitors who fail to comply with these rules and be responsible in solving them.
 - 14.4.11 Take notice of any rough handling of exhibits by judges, show visitors or any other person and to take appropriate action.
 - 14.4.12 See that exhibits are properly staged, substantially partitioned and penned.

- 14.4.13 See that exhibits are protected from damp and draughts.
 - 14.4.14 Appoint a special person or persons to feed the exhibits.
 - 14.4.15 Place the Show Cards on the pens.
 - 14.4.16 Ensure that no alcoholic beverages of whatever nature are brought into a show hall by any SPSA member or exhibitor, during the full duration of the show, including the period of benching and de-benching of birds.
 - 14.4.17 Act in the interest of SPSA and the exhibitors at every show.
 - 14.4.18 Report any unresolved matter or event to the SPSA Secretary within seven days of the show.
 - 14.4.19 Wear distinctive clothing or a badge.
 - 14.4.20 Have free access to the precincts to the show.
- 14.5 The Show Secretary will:**
- 14.5.1 Be responsible for all administration before, during and after the show and to delegate his responsibilities when necessary.
 - 14.5.2 Verify exhibitors SPSA membership with the latest updated membership list received from the SPSA Secretary.
 - 14.5.3 Verify entries received with the Show Schedule and applicable breed standards.
 - 14.5.4 Control the membership status and qualifications of judges before judging.
 - 14.5.5 Prepare Show Cards to indicate the places allocated by judges such as 1st, 2nd and 3rd, as well as any special SPSA Associated Club award to be displayed on the pens.
 - 14.5.6 Report on the results of the show as required.
 - 14.5.7 Administrate the sale of birds at the show.
 - 14.5.8 Act in the interest of SPSA and the exhibitors at every show.
 - 14.5.9 Be a holder of a Show Administrators Certificate.
 - 14.5.10 Ensure that these Rules and Regulations are properly applied and receive complaints in connection therewith.
 - 14.5.11 Refer all complaints to the Show Manager.
 - 14.5.12 Report any unresolved matter to the SPSA Secretary within seven days of the show.
 - 14.5.13 Have free access to the precincts to the show.
 - 14.5.14 Take notice of any rough handling of exhibits by judges, show visitors or any other person and to report the event immediately to the Show Manager for appropriate action.
 - 14.5.15 Call the attention of the Show Manager to any interference with judges while judging.
 - 14.5.16 Bring to the attention of the Show Manager all complaints and/or objections raised by exhibitors and all cases of irregularity or neglect whether specified in these Rules and Regulations.
 - 14.5.17 Together with the Show Manager have the power to disqualify any exhibit which is diseased or in an unhealthy condition prior to judging.
 - 14.5.18 Shall not act as a judge at any show.

15 SHOW PROCEDURES

15.1 Show Invitation Letters:

- 15.1.1 The show invitation of the show should be submitted to the SPSA Secretary at least one month prior to the show for approval.

- 15.1.2 On finalization and approval of the show date, the SPSA Associated Club Secretary shall, as soon as possible, submit the show invitation to the SPSA Secretary as well as all the other SPSA Associated Club Secretaries.
- 15.1.3 Each SPSA member should, as far as possible, receive a copy of the show invitation and entry form in writing or in electronic format.
- 15.1.4 The show invitation of each SPSA show must contain the names of the Show Manager and Show Secretary, awards, prize schedule, additional Rules and Regulations and a show entry form.
- 15.1.5 Show Secretaries may reject and return unreadable and untidy entry forms.
- 15.1.6 The closing date for entries at all SPSA Shows should be arranged to be the day after the scheduled closing date to allow all entries emailed or faxed anywhere in Southern Africa on the scheduled closing date to reach the Show Secretary in good time.
- 15.1.7 It will always be the exhibitor's responsibility to make sure that his entry form has been received by the Show Secretary of the club hosting the show and that it has been completed correctly.

16 THE SPSA NATIONAL SHOW

- 16.1 Annually there shall be a show held that is called the SPSA National Show.
- 16.2 SPSA Associated Clubs shall present a bid to host the SPSA National Show. Associated Clubs may bid together to host the National Show.
- 16.3 The National Show for the following year shall be decided upon the Associated Club receiving the majority secret vote at a SPSA Board meeting before the SPSA National Show after bid presentations by Associated Clubs. If the winning Associated Club is unable to host the SPSA National Show the Associated Club with the second highest votes shall host the SPSA National Show.
- 16.4 The board will issue bid procedures and the minimum conditions to host a SPSA National Show.
- 16.5 The SPSA National Show will be under the control of the SPSA Board, in collaboration with the Associated Club or clubs hosting the show.
- 16.6 An Associated Club may host the SPSA National Show only once every two years.
- 16.7 The Associated Club hosting the show shall appoint a show committee of whom one member will be a member of the SPSA Board.
- 16.8 The Show Committee must ensure the smooth operation of all activities before and after the show.
- 16.9 The date of the National Show shall be determined by the hosting Associated Club or clubs and shall be approved and confirmed by the SPSA Board.
- 16.10 The dates, as confirmed by the SPSA Board shall be made known to all members during the end of February of the year in which the National Show is to be held.
- 16.11 The Show Committee must appoint a panel of judges for each category.
- 16.12 No Specialist Associated Club will be allowed to show in conjunction with the SPSA National Show.
- 16.13 The Show Committee must provide adequate meeting facilities during the duration of the SPSA National Show.

17 RULES TO HOST SPSA SHOWS

17.1 Minimum Requirements to host a SPSA Show:

- 17.1.1 Proper administration procedures and facilities.
- 17.1.2 Sufficient floor-space for the exhibits, judging and viewing at the show.
- 17.1.3 Efficient lighting and ventilation.
- 17.1.4 Attractive exhibition facilities which will not exceed two-tiers above table height.

17.2 General Show Rules:

- 17.2.1 All shows to be held must be approved by the SPSA Board at the beginning of the showing season.
- 17.2.2 Notice of the allocations of the show dates will be available on the SPSA Website before end of January each year.
- 17.2.3 The show dates and changes to show dates must be published on the SPSA Website.
- 17.2.4 Any show which is not held according the SPSA Rules and Regulations will be declared null and void and no points will be awarded to any exhibitor participating at that show.
- 17.2.5 To exhibit at SPSA shows new exhibitors need to complete a SPSA membership application form.
- 17.2.6 There must be adequate security services during the duration of the show.
- 17.2.7 Every Associated Club shall hold its shows according to SPSA Rules and Regulations.
- 17.2.8 At least one copy of the SPSA Rules and Regulations shall be available at the desk of the Show Secretary.
- 17.2.9 Any SPSA Associated Club may set additional rules for the conduct of its show, provided they are not in conflict with these Rules, and such additional rules shall be deemed to be supplementary to these Rules and Regulations and be binding on exhibitors.
- 17.2.10 A Specialist Breed Club shall hold its shows in conjunction with a SPSA Associated Club.
- 17.2.11 Associated Clubs shall provide suitable scales for the use by judges. The scales should carry the SABS or any other accredited mark if possible.
- 17.2.12 Only feed and water provided by the Show Committee will be allowed in the show hall.
- 17.2.13 Feeding of birds is the responsibility of the Show Committee and a special person or persons shall be appointed to fulfil this task. All exhibits will receive the same type of food and water for the duration of the show or at least until the last bird is judged.
- 17.2.14 No exhibitor shall be allowed to feed his own birds until the last bird is judged and only with permission of the Show Manager.
- 17.2.15 No exhibitor shall be allowed to feed any other exhibitor's birds without the permission of the Show Manager.

17.3 Opening of SPSA Shows:

- 17.3.1 The Show Manager or his representative must open every SPSA Show before judging may commence.
- 17.3.2 During the opening ceremony it must be announced that the Show will be held according to the SPSA MOI and Rules and Regulations.
- 17.3.3 If any additional Rules and Regulations are to be used for the show, these

additional Rules and Regulations must also be announced.

17.3.4 The SPSA Manager must then declare the show open and judging may commence.

17.4 Removal of a wrong bird:

17.4.1 Any exhibitor, who may have accidentally taken a wrong bird from any show, shall within twenty four hours notify the Show Secretary thereof. Any failure to comply with this rule shall, unless good reason can be given for the delay, render such exhibitor liable to serious disciplinary action.

17.4.2 Any case of a bird being missed during the de-benching of birds at the end of a show period, or after leaving the show hall, should be reported to the particular Show Secretary immediately by the exhibitor. Any knowledge of losses after closing the doors at the show hall is deemed to be the loss of the owner of the bird.

17.5 Show Results:

17.5.1 Within 30 days after every SPSA show the Show Secretary must forward a report with the following information to the SPSA Secretary:

- (a) A marked show catalogue.
- (b) The names of the judges who officiated at the show.
- (c) The list of the breeds judged by every judge.
- (d) A list of breed winners, number of entries and points calculated.
- (e) A short report from the Show Secretary.

17.6 Sale of Exhibits at Shows:

17.6.1 A Show Secretary shall advise the exhibitor or member concerned of any bird sold at their show with a breakdown of price and commission within 30 days of the date of the show.

17.6.2 The commission on selling prices must be announced by the Show Manager before commencement of the show.

17.6.3 The commission on selling prices at SPSA auctions to be fixed in writing on the auction entry form.

17.6.4 Sellers shall provide carriers for each bird for sale at any SPSA show.

17.6.5 The fixing of reserve prices on SPSA Auctions shall be agreed upon in writing by the Show Committee and the owner of the bird before the commencement of the auction.

17.6.6 In the event of a bird for sale being claimed by more than one person, such bird shall be sold by auction and any surplus obtained above catalogue price shall be divided equally between the owner and the Associated Club.

17.6.7 Members or exhibitors with any unpaid fees will not be allowed to de-bench their poultry after a show. The birds will be sold by auction until the outstanding fees and commissions thereon are recovered. Any surplus will be paid to the exhibitor.

17.7 Access at SPSA Shows during judging:

The following persons shall have free access in person to any SPSA Show with no restriction or limitations:

17.7.1 SPSA Board Members.

17.7.2 Master and Grand Master Exhibitors.

17.7.3 Members of the Show Committee hosting the show.

17.7.4 All SPSA Judges.

17.7.5 Members whom already passed any theoretical breed exam.

- 17.7.6 Appointed Stewards at the Show.
- 17.7.7 Any person during an Agricultural Show.
- 17.7.8 Any official member of an Animal Cruelty Society.
- 17.7.9 During the opening of SPSA Show the Show Manager may approve access to other persons during judging.

18 JUDGES

18.1 Categories of Judge's Certificates:

- 18.1.1 Fowl - Hard feather breeds
- 18.1.2 Fowl - Soft feather breeds
- 18.1.3 Waterfowl
- 18.1.4 Turkeys
- 18.1.5 Eggs

18.2 Judging:

- 18.2.1 If a judge has obtained three or more certificates in any specific category can judge the other breeds in that category, though he may not be in possession of the certificates of those specific breeds.
- 18.2.2 The judge must however have the knowledge of the other breeds in the category and should be able to judge them with confidence.

18.3 Panel of Judges:

- 18.3.1 **Panel E:** A judge who has obtained less than three certificates in a specific category. Judges in this panel move automatically to panel D when they have obtained three breed certificates in a category.
- 18.3.2 **Panel D:** A judge who is qualified in a specific category.
- 18.3.3 **Panel C:** A judge who is qualified in a minimum of two categories.
- 18.3.4 **Panel B:** A judge who is qualified in a minimum of three categories.
- 18.3.5 **Panel A:** A judge who is qualified in all categories. Members of this panel must be experienced judges in the categories in which they are not fully qualified.

18.4 Rules regarding Judges:

- 18.4.1 Judges who wish to judge at SPSA shows must be members of a recognised poultry organisation and listed as an "ACTIVE" Judge.
- 18.4.2 Foreign judges who wish to judge in Southern Africa must be members of a judges association in their home country and listed as an "ACTIVE" Judge.
- 18.4.3 When a new breed or variety or any amendment is accepted by SPSA for inclusion in the Breed Standards, all relevant judges should get them acquainted with the changes.
- 18.4.4 All Active Judges should judge at least once in a three year cycle.

18.5 Judging at SPSA Shows:

- 18.5.1 All judges at any SPSA approved show must be in good standing and should be listed as an active judge.
- 18.5.2 Judges shall make their awards according to the Breed Standards.
- 18.5.3 Where no breed standard exists, the exhibitor must follow the SPSA Rules and Regulations to make a standard official before the birds may be shown.
- 18.5.4 No person shall be allowed to judge his own exhibit or those belonging to a near relative or from an entity or person under his management or control.
- 18.5.5 The **Show Secretary** of the show holding Associated Club is not allowed to act as a judge.

- 18.5.6 Where, owing to unavoidable circumstances, the Show Committee has been disappointed in the services of any duly appointed judge and time does not permit for reference to the SPSA Secretary, such Show Committee may appoint a judge or judges on the Judge's List qualified to judge the class or classes in question and report the action forthwith to the SPSA Secretary.
 - 18.5.7 Were absolutely necessary, the SPSA Secretary may grant permission in writing to SPSA Judges to judge breeds or classes for which they do not hold a Judge's Certificate.
 - 18.5.8 The decision of a judge is final and he may not alter his awards after the show cards have been placed on the pens.
 - 18.5.9 A judge will not disqualify any bird entered in a wrong class or category in Open Shows but will amend the judges list accordingly. The Show Secretary will thereafter rectify the show cards.
 - 18.5.10 A judge shall disqualify any bird found to be diseased or in an unhealthy condition and will arrange with the Show Manager for the immediate removal of the bird from the show bench. The Exhibitor is to be notified by the Show Manager of the decision. If the bird was handled by the judge or steward, they should disinfect their hands with a suitable disinfectant provided by the Show Committee before proceeding to judge or handle any other bird.
 - 18.5.11 Whenever a judge disqualifies an exhibit because of a fraudulent practice, he shall record the word "disqualified" and the reason for disqualifying on the judge's list. The Show Secretary must record the disqualification and reason thereof on the marked show catalogue. The Show Manager must also lodge a complaint with the SPSA Secretary.
- 18.6 Awarding of points to exhibits:**
 First, second and third prizes should be awarded in each class. The minimum points obtained for each specific place according to the scale of points of each class should be as follows:
- 18.6.1 *First prize* *90 points*
 - 18.6.2 *Second prize* *80 points*
 - 18.6.3 *Third prize* *70 points*

19 AWARDS AT SPSA SHOWS

19.1 Rules regarding Show Cards:

- 19.1.1 Only official show cards produced by the E-Chicks show program may be displayed on pens at any SPSA show.
- 19.1.2 Show Cards to indicate the places (such as 1st, 2nd or 3rd) shall be adopted by the SPSA Associated Club as well as special awards such as Champion/Reserve Champion per Breed etc.
- 19.1.3 The display of show cards on pens, bearing the exhibitor's name, shall not be permitted until all prizes have been awarded.
- 19.1.4 Each pen should be supplied with a show card and optional, with the specific scale of points and comments of the officiating judge appearing at the back of the card.
- 19.1.5 The show cards must be signed by the officiating judge and thereafter be displayed on the pens.

19.2 Rules regarding Awards:

- 19.2.1 The awarding of medals, rosette, trophies or ribbons may take place providing that such exhibits are considered worthy of such distinction.
- 19.2.2 The SPSA Board is empowered to revise the awarding of any type of award to ensure that the high status of awards is maintained at all times.
- 19.2.3 SPSA Associated Clubs are free to adopt any award system except show cards.

19.3 Medals, Rosette or Ribbons:

- 19.3.1 Golden Awards: Golden awards may be awarded to the breed champion in single classes, best breeding pen and best team of pullets in the respective breeds.
- 19.3.2 Silver Awards: Silver awards may be awarded to the reserve breed champion in single classes only. (Breeding pens or team of pullets excluded).

19.4 Points for the SPSA Award system:

Points to be awarded to Breed Champions, Reserve Breed Champions and the display of different categories of eggs as follows:

19.4.1 SPSA National Show:

<i>Breed Champion</i>	<i>10 points</i>
<i>Reserve Breed Champion</i>	<i>8 points</i>
<i>Best Judged Eggs</i>	<i>10 points</i>

19.4.2 All other approved SPSA Shows:

<i>(a) Breed Champion</i>	<i>5 points</i>
<i>(b) Reserve Breed Champion</i>	<i>4 points</i>
<i>(c) Best Judged eggs</i>	<i>5 points</i>

19.4.3 Multiplication of points based on number of entries:

<i>(a) 10 and more</i>	<i>X2</i>
<i>(b) 20 and more</i>	<i>X3</i>
<i>(c) 30 and more</i>	<i>x4</i>
<i>(d) 40 and more</i>	<i>X5</i>
<i>(e) 50 and more</i>	<i>X10</i>

19.4.4 Best on Show: SPSA Shows:

<i>(a) Best Large Soft Feather bird</i>	<i>15 points</i>
<i>(b) Best Bantam Soft Feather bird</i>	<i>15 points</i>
<i>(c) Best Large Hard Feather bird</i>	<i>15 points</i>
<i>(d) Best Bantam Hard Feather bird</i>	<i>15 points</i>
<i>(e) Best True Bantam bird</i>	<i>15 points</i>
<i>(f) Best Duck</i>	<i>15 points</i>
<i>(g) Best Goose</i>	<i>15 points</i>
<i>(h) Best Turkey</i>	<i>15 points</i>
<i>(i) Best Category of displayed Eggs</i>	<i>15 points</i>

20 CLASS DESCRIPTION

20.1 SPSA Associations may host one of the following classes of shows:

- 20.1.1 Open Shows
- 20.1.2 Special Shows
- 20.1.3 Yearling Shows
- 20.1.4 Cock Shows

- 20.1.5 Hen Shows
- 20.2 Rules regarding Open Shows:**
 - 20.2.1 Ringed and non-ringed birds may be entered.
 - 20.2.2 Adult and young birds will compete in different classes.
 - 20.2.3 Young male and female species of poultry: Male and female birds are to be exhibited in young bird classes up to the end of the year following the date on the ring of the bird.
 - 20.2.4 A levy of up to 100% of entry fees may be payable to enter non-ringed birds.
- 20.3 Rules regarding Special Shows:**
 - 20.3.1 Only ringed birds may be entered.
 - 20.3.2 Adult and young birds will compete in different classes.
 - 20.3.3 Young male and female specie of poultry: Male and female birds are to be exhibit in young bird classes up to the end of the year following the date on the ring of the bird.
- 20.4 Rules regarding Yearling Shows:**
 - 20.4.1 Young male and female species of poultry: Male and female birds are to be exhibited in young bird classes up to the end of the year following the date on the ring of the bird.
 - 20.4.2 A young bird includes a: Cockerel, Stag, Pullet, Young Drake, Young Duck, Young Turkey Stag, Young Turkey Hen, Young Gander and Young Goose.
 - 20.4.3 No adult bird or team of pullets will be allowed to be entered in yearling shows.
 - 20.4.4 Any bird entered in the wrong class must be disqualified from participation.
- 20.5 Rules regarding Cock Shows:**
 - 20.5.1 An adult bird includes a: Cock, Old Drake, Old Duck, Old Turkey Tom, and Old Gander. No young bird will be allowed to be entered in the adult classes. Any bird entered in the wrong class must be disqualified from participation.
 - 20.5.2 A young bird includes a: Cockerel, Stag, Young Drake, Young Turkey Stag and Young Gander. No adult bird will be allowed to be entered in the young classes. Any bird entered in the wrong class must be disqualified from participation.
 - 20.5.3 No breeding pen or team of pullets will be allowed to be entered in cock shows.
- 20.6 Rules regarding Hen Shows:**
 - 20.6.1 An adult bird includes a: Hen, Old Duck, Old Turkey Hen and Old Goose. No young bird will be allowed to be entered in the adult classes. Any bird entered in the wrong class must be disqualified from participation.
 - 20.6.2 A young bird includes a: Pullet, Young Duck, Young Turkey Hen and Young Goose. No adult bird will be allowed to be entered in the young classes. Any bird entered in the wrong class must be disqualified from participation.
 - 20.6.3 No breeding pen will be allowed to be entered in hen shows.
- 20.7 Breeding Pens:**
 - 20.7.1 Breeding pens may only be entered at SPSA National Shows.
 - 20.7.2 Chicken Breeds: Breeding pens shall consist of one male and two females of the same breed and variety. These birds shall be judged as pens mated for breeding and not according to the merits of the individual birds.

- 20.7.3 Waterfowl and Turkey: Breeding pens shall consist of one male and one female of the same breed and variety. These birds shall be judged as pens mated for breeding and not according to the merits of the individual birds.

20.8 Team of Pullets:

- 20.8.1 A team of pullets may only be entered at SPSA National Shows.
20.8.2 A team of pullets shall consist of four pullets of the same breed and variety and shall be judged as a pen of breeders and not according to the merits of the individual birds.

20.9 Rules regarding non-ringed birds:

- 20.9.1 The exhibitor will enter the birds in either an adult or yearling class.
20.9.2 The judge may alter the class of any bird entered incorrectly.

21 MEMBERS AWARDS

21.1 SPSA Point System for Exhibitors:

- 21.1.1 The system of SPSA Exhibitor Awards entails the accumulation of points for every breed Champion and Reserve Champion awards at SPSA shows.
21.1.2 Annual points will be accumulated for each showing season.
21.1.3 Points will accumulate as long as an exhibitor is in good standing.
21.1.4 If membership lapses all points accumulated by the member will be carried forward for a period of five years.
21.1.5 If a member is disqualified because of fraudulent practices, all points accumulated by the member can be forfeited as a result of the outcome at a disciplinary action.
21.1.6 Any show not held according to SPSA Rules and Regulations will be declared null and void and no points will be awarded to any exhibitor participating at that show.
21.1.7 The SPSA Secretary will be responsible for the calculation and verification of each member's points for each showing season.
21.1.8 The member's point record for each showing season must be verified to assure the reliability thereof.
21.1.9 The verified point record of each member must be delivered to the SPSA Board for their approval and comments before the end of January each year.
21.1.10 The SPSA Board must approve the Members' Point Record.
21.1.11 The SPSA Secretary will be responsible to issue the reward certificates and medals.
21.1.12 The SPSA Board may recognise member points accumulated at shows of other poultry organisations.

21.2 System of SPSA Exhibitor Awards:

- 21.2.1 **Bronze Exhibitor Award:** Awarded when 250 points are earned. The Bronze Exhibitor Award will be a certificate.
21.2.2 **Silver Exhibitor Award:** Awarded when 500 points are earned. The Silver Exhibitor Award will be a certificate.
21.2.3 **Golden Exhibitor Award:** Awarded when 750 points are earned. The Golden Exhibitor Award will be a certificate.
21.2.4 **Platinum Exhibitor Award:** Awarded when 1000 points are earned. The Platinum Exhibitor Award will be a certificate.
21.2.5 **Master Exhibitor Award:** Awarded when 2000 points are earned. The

Master Exhibitor Award will be a special plaque. For every additional 1000 points earned a feather will be awarded and be added to the plaque already received as a Master Exhibitor.

21.2.6 For example:

(a) 3000 Points = One Feather Grand Master Exhibitor

(b) 4000 Points = Two Feather Grand Master Exhibitor, etc.

21.3 MEMBER AWARDS

21.3.1 The Showman of the Year Award:

(a) This award will be decided upon by the SPSA Board annually. *The name of the award speaks for itself and the award should be made to that member who has obtained the best results on the show bench over the past year. The number of birds shown, the number of shows attended, or the number of points accumulated, should not be the only criteria when making this award. A person who has shown only one, uncommon special bird, over the past year, or a person who is keeping and showing rare breeds, not often found in our show rooms, should also be eligible for this award.*

(b) This is not a once in a lifetime award and the same person can get it more than once.

21.3.2 The SPSA Junior of the Year Award:

(a) This award will be decided upon by the SPSA Board annually.

(b) This award should be nominated from junior members under the age of 19 on the last day of the showing season and should be based on the general performance on show poultry over the past year. This is also not a once in a lifetime award and the same person can get it more than once, provided that he is still under the age of 19 years on the last date of the showing season.

21.3.3 Honorary Life Members:

(a) This award will be decided upon by the SPSA Board annually.

(b) Any SPSA member who has made substantial and/or outstanding contribution to Show Poultry may be nominated to become a Honorary Life Member. Nomination shall be made only on the grounds of appreciation of such person's services to show poultry and shall be submitted with a motivation of the nomination.

(c) Nominations must be based on the following criteria: *Involvement with Show Poultry on management level for duration of not less than ten years or the contribution to Show Poultry in general at national level for duration of not less than five years.*

(d) There shall not be, at any time, more than ten Honorary Life Members.

22 OFFICIAL ORGAN

The SPSA Website owned and published by the SPSA, or any other publications recognized as official organs by the SPSA Board shall be the official organ of SPSA.

23 LANGUAGE

English and Afrikaans shall be the official languages.

24 AMENDMENTS

- 24.1 The SPSA Board may, from time to time, if and when necessary, frame and amend the SPSA Show codes and Poultry Ring Sizes.
- 24.2 The Memorandum of Incorporation of the Company and this Rules and Regulations may be altered or amended only in the manner set out in section 16, 17 or 152 (6) (b) of the Companies act.

25 WAIVING OF RIGHTS

Every member of SPSA and every exhibitor under the SPSA MOI and this Rules and Regulations shall be deemed to have waived its right against SPSA for any damage consequent on the operation or enforcement of the SPSA MOI and Rules and Regulations.

26 INTERPRETATION

- 26.1 In the case of any doubt or dispute, the English version of the SPSA MOI included the Rules and Regulations shall be regarded as the official MOI.
- 26.2 Any conflict in a clause of this MOI with a clause in the SPSA Rules and Regulations will be overruled by the MOI.
- 26.3 In case of doubt or dispute as to the meaning or application of the SPSA MOI, the interpretation of the Board of Directors shall be binding upon the members until the next Annual General Meeting.

27 DECLARATION

This Rules and Regulations were adopted by the incorporators of the Company, in accordance with section 13 (1).